Arrangements for 2013
The basic planning and arrangements for 2014 are now in place although we are still unsure of our final enrolment numbers.

Grade structures will be as follows
- Prep/1 with 16 children
- Grade 1/2 with 17 children
- Grade 3/4 with 20 children
- Grade 5/6 with 22 children

This is based on the current enrolments which we already have. The grades will remain in their current learning spaces. Our specialist program will be the same as this year, which means we will doing French, Art, Music and Values Education.

Vicki (Mrs C) will be taking long service leave in terms one and two. When she returns she will be working three days per week in Grade 3/4. She will share the class with Stacey (Mrs Turner). For the first two terms, I will replace Vicki in Grade 3/4 on Mondays, Tuesdays and Wednesdays.

The teaching allocations are as follows
- Prep/1—Katrina Victor Gordon
- 1/2—Ben Walter
- 3/4-Stacey Turner, Annette Smith, Vicki Coghill
- 5/6—Matt Watkins

French—Carmen Higgins
Art—Suzan Redlande
Music—Katrina Hood
Values Education—Annette Smith

The split of children in Grade 1 will be communicated to parents in the next week.

Diary Dates

**NOVEMBER**
22nd BookFair-final day
22nd Prep Sleepover
22nd Lunch Order:
   Sweet: Apricot Balls
   Salad: Chicken
   Helpers: Jacq & Lorella
26th Religious Instructions- Last session
26th School Banking redemption day
28th Assembly: Grade Prep & Grade 1/2 French Play
29th Prep Transition 9am-10.30am
29th Movember - Fundraiser
29th Grade Prep/1/2: Orienteering—
   parents come- Prep: 11.30am &
   Grade: 1/2 at 12.30pm
29th Lunch Order:
   Last Friday order for 2013
   Sweet: Fruit Jelly
   Salad: Chicken
   Helpers: Jacq & Naomi
29th Working Bee & BBQ 3.30pm

**DECEMBER**
2nd-13th Swimming Program
3rd Prep Transition 9am—11.30am
4th 2014 Prep Info night 7pm
5th Assembly: School Captains & Grade 6 French Play
5th Grade 6 Sleepover
10th Grade 6 CSC Transition
Prep Sleepover  
Friday 22nd November, 2013  
Children will need to bring the following items to school tomorrow: 
Small mattress or lilo 
Sleeping bag, pillow and a blanket if needed 
Change of clothes for Saturday morning 
Pyjamas, dressing gown and slippers 
Toiletries – toothbrush, toothpaste, soap, towel, hairbrush 
A favourite teddy/soft toy  
*Please have all items labelled and have your child help with the packing so that they know what items they have.*  
Children are to be collected on Saturday 23rd November at 8.30am.

Swimming Program for 2013  
Our swimming program for this year will commence on Monday 2nd December and conclude on Friday 13th December with House swimming sports.  
Swimming will be held in the afternoon each day of the program. The whole school will walk to the pool. The children will be dismissed from the pool at 3.30pm. For these two weeks children will be picked up from the pool NOT the school. The school bus will also leave from the pool.  
**The full cost for the swimming program is $40.00 per child.**  
If you purchase a Harcourt Swimming Pool season pass for 2013/14 please present this pass to the school office by 13th December 2013, for a credit off your account of $15.00 per child.  
**Please complete the permission form and return it to school along with payment of $40.00 per child by Friday 29th November 2013.**  
Remember that your child cannot participate if the correct forms and payment have not been returned.

Prep Transition Days  
Friday 29th November 9am-10.30am  
Tuesday 3rd December 9am-11.30am (Statewide Transition)  
Prep Information Night (parents only) Wednesday 4th December 7pm  
Bring your Kindergarten child along to the transition sessions so they can get a feel for the school, meet their teacher and have some fun learning about school life.  
If you have any questions about the transition days please contact the school.

School Council News  
It was yet another enjoyable school council meeting last night, the meeting was mostly centred around next years budget and the school fees. We have opted for one small but significant change, and that is the changing of the name from 'school levies' to Education Investment. Because really, that is what it is. The funding the school receives from the government is really the very bare bones. All the extras that make school fun and interesting (and up to date!) come from our families. While not everyone values the same things, did you know the Art budget is 25 cents per child per lesson? Suzan does an incredible job and the children always have a great time but wouldn't it be lovely for them to have more opportunities? This is a similar story across all sections of the school. The money we pay into the school, really is an investment into our children's education and life experience. With many payment options available it doesn't have to be really stressful. A direct debit of $20 a fortnight will have it pretty covered and there will be no worrying about mounting fees as the year goes on. Give it some thought! And while your at it, think about joining School Council, you don't have to have a titled role, you can just come and help with the decision making and help us make the school what you want it to be. Plus Andrea always brings cake!

Cheers  
Jacq Cue
Students Of The Week:
Grade Prep: **Llewellyn**: For listening to advice about his reading and acting on it.
  **Koby**: Making good progress with his reading. Keep it up!
Grade 1/2: **Jed**: For questioning when he didn’t understand about clouds.
Grade 3/4: **Aidan, Ella & Hayley**: For their expertise in explaining MovieMaker.
Grade 5/6: **Jayden, Toby & Tristan**: Making the most of the Halls Gap camp experience.

Attendance or is it absence?
Absences notes are available at the school office or try our new online service at: http://hvps.vic.edu.au/page/73/Notices
Absence data this week:
Grade Prep: 2.5 days  Grade 1-2: 4 days  Grade 3-4: 5.5 days  Grade 5-6: 12 days
Cool to be at school winner is **Grade Prep**
Early Bird winner is **Grade 5/6**

Reading Nights:
**Lochlin**: For reading 175 nights
**Caleb, Aidan**: For reading 200 nights

Rewards Redemption Day
Tuesday November 26th
Due to changes being made to the School Banking Rewards program, all tokens must be redeemed before the end of the year. To assist with this, our School Banking Area coordinator, Helen, will be visiting with all her rewards items for the children to spend their tokens on. This will take place at recess, so please put a reminder on your calendar, in your diary or on your phone so that your child remembers to bring their bank book and tokens (silver and gold) to school on Tuesday 26th November.

This week Jade interviewed:
  Mrs Rice

Jade-What is your full name?
  Mrs Rice-Raewyn Ruth Rice
Jade-What grade do you work in?
  Mrs Rice-I work in grades 1/2 and 3/4 and sometimes in the Prep room.
Jade– When’s your birthday?
  Mrs Rice-December 2nd
Jade-What primary school did you go to?
  Mrs Rice- I went to 3 primary schools Tawhiti, Kapuni and Riverlea in New Zealand
Jade-What is your favourite TV series?
  Mrs Rice- Beauty and the Geek
Jade– What pets do you have?
  Mrs Rice– Fluffy the cat
Jade-Why did you want to work in a school?
  Mrs Rice– Because I like helping people
Jade-When you were little what did you want to be?
  Mrs Rice– An Air Hostess
Jade– What footy team do you barrack for?
  Mrs Rice-Saint Kilda
Michael Grose, Parentingideas

Sir Alex Ferguson, the recently retired coach of English soccer powerhouse Manchester United drove his players hard. But this renowned hard-task master knew how to get the best out of his players. He was quoted recently: “No one likes to be criticized. Few people get better with criticism; most respond to encouragement instead. So I tried to give encouragement when I could. For a player, for any human being, there is nothing better than hearing “Well done.” Those are the two best words ever invented. You don’t need to use superlatives.”

I couldn’t agree more.

Recognition is one of the most basic of human needs. Few people don’t respond to words of encouragement – “well done”, “good on you”, “that’s great!”

Let your face say ‘well done’ too!

Let your face light up when you give encouragement. Sometimes your words say ‘well done’, but your face says ‘but you could have done better’.

Children are mood detectives. They pick up your non-verbal communication before they hear your words. Any lack of conviction will impact more than the words you say. So make sure your face says ‘well done’ too.

Amplify with touch

Touch amplifies your words. It drives the words into the subconscious mind. Accompany a sincere ‘well done!’ with a smile and your hand on your child’s arm or back. This will amplify your recognition tenfold, lodging it in your child’s sub-conscious to do it’s real magic.

Keep your recognition simple

Sometimes we search for complicated words to acknowledge or recognise our kids’ efforts. But keep the words simple, make sure you smile and, if possible, accompany them with a gentle touch or a pat on the back. That way it really counts.

And perhaps take a leaf out of Sir Alex Ferguson’s coaching playbook. Give your child recognition when it’s deserved rather than give it willy-nilly. That way ‘well done’ will really impact because it means something.